
From: Alan Coyle
Sent: 02 October 2007 16:25
To: Alan Squair; Nick Smith; Andy Conway
Subject: FW: risk review for CEC
Attachments: Brief for due diligence.doc

Importance: High

Follow Up Flag: Follow up
Flag Status: Completed

for info
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From: Rebecca Andrew
Sent: 02 October 2007 16:20
To: Jim Grieve
Cc: Alan Coyle
Subject: FW: risk review for CEC
Importance: High

Jim,

Further to our conversation earlier today, I have discovered that tie have now engaged OGC to look at Risk next week and not Turner and Townsend, as previously understood.

I have concerns that the OGC review may be at too high a level and that our need to have comfort over the detail of the risks will not be met. I hope to get the OGC remit from tie and will forward it on to you.

Rebecca

Rebecca Andrew | (Acting) Principal Finance Manager | Financial Services | The City of Edinburgh Council | Waverley Court, Level 2:5, 4 East Market Street, Edinburgh, EH8 8BG | Tel [REDACTED]
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From: Donald McGougan
Sent: 02 October 2007 15:51
To: Rebecca Andrew
Subject: FW: risk review for CEC
Importance: High

From: Matthew Crosse [mailto:Matthew.Crosse@tie.ltd.uk]
Sent: 28 September 2007 17:16
To: Duncan Fraser
Cc: Graeme Bissett; Susan Clark; Miriam Thorne; Willie Gallagher; Donald McGougan
Subject: risk review for CEC
Importance: High

Duncan

Just spoken to Malcolm Hutchinson. OGC have now agreed to add a separate assignment to their remit subject to the detail could being agreed early next week. The timing and reporting of the additional review will need to follow the

main Gateway review planned for next week - most likely the following week. They also indicated that they may bring in one of their specialists.

I presume this now wraps this up. As soon as we have sorted the detail out I will stand T&T down.

Matthew

Matthew Crosse
Project Director

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From: Susan Clark
Sent: 27 September 2007 17:56
To: Malcolm Hutchinson
Cc: Miriam Thorne; Matthew Crosse
Subject: FW: Turner and Townsend

Malcolm

CEC had been looking for a separate review of risk as part of their governance process for Tram and prepared the attached brief.

Is this something that you would be able cover in your review next week?

If you wish to discuss, please contact Miriam or Matthew.

Regards

Susan

Susan Clark

Deputy Project Director - Tram

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From: Duncan Fraser [mailto:Duncan.Fraser@edinburgh.gov.uk]
Sent: 24 September 2007 16:06
To: Susan Clark
Subject: Turner and Townsend

The Directors of Finance and CDD are in agreement with the appointment of TT to enable the attached brief to be provided to the Council. This will require a duty of care letter from TT to CEC. Can you provide me with the contact details so that I can set up an inception meeting to agree the attached brief and progress this commission.

Regards

Duncan Fraser

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