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**From:** Susan Clark  
**Sent:** 12 September 2007 17:45  
**To:** Graeme Bissett; Miriam Thorne; Geoff Gilbert; Matthew Crosse  
**Subject:** FW: External Adviser Brief

Guys

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Susan

**Susan Clark**

**Delivery Director - Tram**

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**From:** Rebecca Andrew [<mailto:Rebecca.Andrew@edinburgh.gov.uk>]

**Sent:** 12 September 2007 17:35

**To:** Susan Clark

**Subject:** External Adviser Brief

Susan,

Thanks for your phone call outlining your concerns. In Donald and Andrew's absence, I have spoken to Hugh Dunn (Corporate Finance Manager) and Jim Grieve (Head of Transport) who have advised me to continue with the procurement exercise. This is on the basis that both directors have instructed that the work be carried out and to delay the procurement at this stage may adversely impact upon the quality of the work. Having said that, we will not be obliged to appoint and if the quality is insufficient and/or Donald and Andrew believe the way forward agreed on Monday is sufficient, then consultants will not be appointed. I will pass your concerns to Donald and Andrew on their return and let you know their views.

I would also like to emphasise that the appointment of external advisers (if it goes ahead) is in no way a criticism of the expertise or work carried out within tie. It is simply a recognition that CEC officials do not have appropriate experience

to perform their monitoring/assurance role, particularly given the extent of the risks involved. I am also very grateful for the work you are carrying out to help us understand the levels of risks in the project.

I appreciate how busy you will be over the next few weeks and will seek to minimise any disruption by ensuring that CEC are the first point of contact for information requests and that tie are only involved when CEC cannot provide the requested information.

Kind regards,

Rebecca

Rebecca Andrew | (Acting) Principal Finance Manager | Financial Services | The City of Edinburgh Council | Waverley Court, Level 2:5, 4 East Market Street, Edinburgh, EH8 8BG | Tel [REDACTED] [rebecca.andrew@edinburgh.gov.uk](mailto:rebecca.andrew@edinburgh.gov.uk) | [www.edinburgh.gov.uk](http://www.edinburgh.gov.uk)

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